



Job Title:	STRATEGIC INSPECTOR
Job Location:	Flexible
Responsible to:	Service Manager – Strategic Scrutiny

Principal Working Contacts

Executive Director of Scrutiny and Assurance
Chief Inspectors
Service Managers – Strategic Scrutiny
Health and Social Care Partnerships/Local Authorities/Community Planning Partnerships and other Scrutiny Bodies
Chief Social Work Officers
Police Scotland
NHS
Care Inspectorate staff, including close working with business support colleagues

Job Purpose

Contribute to improved outcomes for the people of Scotland by:

Leading and participating in strategic inspections, undertaking quality assurance, contributing to national policy work, and developing internal and external initiatives.

Working collectively to develop methodology for scrutiny and improvement of services provided or commissioned by local authorities and health and social care partnerships.

Acting as link inspector to supporting community planning partners in continuous improvement to ensure that the Care Inspectorate performs effectively and efficiently as an independent, scrutiny and improvement body.

Supporting senior managers in ensuring that the Care Inspectorate meets its responsibilities as defined by the Public Services Reform Act 2010 and other relevant legislation, in delivering its scrutiny and improvement activities and corporate plan.

Key Responsibilities:

Strategic Management

- In conjunction with the Service Manager (Strategic Scrutiny), plan and manage the inspection programme across the range of services for children and young people, adults and justice, ensuring the needs of all stakeholders are met in a consistent, efficient and effective manner.
- In conjunction with the Service Manager (Strategic Scrutiny) contribute to the implementation of the strategic scrutiny and inspection activity for the Care Inspectorate and its direction, ensuring that all legislative requirements are met.
- In conjunction with the Service Manager (Strategic Scrutiny) formulate objectives, strategies, action plans and targets for strategic inspection activity in respect of the range of services for children and young people, adults and justice and ensure that these are achieved.
- In conjunction with the Service Manager (Strategic Scrutiny), contribute to the building of diverse strands of strategic inspection activity into a cohesive, integrated and productive team, aligned to the achievement of the Care Inspectorate's aims and objectives, focusing energy and resources on agreed outcomes.
- In conjunction with the Service Manager (Strategic Scrutiny), lead in facilitating and delivering business and cultural change within the Care Inspectorate, ensuring all staff embrace the evolving culture.
- In conjunction with Service Manager (Strategic Scrutiny), facilitate implementation of improvement and quality assurance activities internally and externally.
- Support the Care Inspectorate's contribution to national policy initiatives and developments.

Operational Management

- Gather and analyse information, including statistical data from a variety of sources to plan and support a wide range of scrutiny and improvement activities undertaken by the Care Inspectorate or in co-operation with partner scrutiny bodies.
- Reach evidence based, balanced and sound judgement about the quality, effectiveness and impact of services provided within the range of services for children and young people, adults, protection, and justice social work as required.
- Design, lead and manage scrutiny and improvement activities across the range of services for children and young people, adults, protection, and justice.
- Interview Chief Officers, Strategic Leaders, Senior Managers, and staff across the range of services for children and young people, adults, protection, and justice and work effectively with them to support improvement and innovation and to identify and share good practice.
- Support improvement in outcome focused, evidence-based joint self-evaluation in local authorities and community planning partnerships.
- Interview service users, parents, carers and important family members.
- Produce evaluative public reports which are of a consistently high quality.
- Develop, publish, and report good practice guides, quality frameworks and other publications as required which support improvement and innovation and share good practice.
- Contribute to developing innovative approaches to inspection delivery and support continuous improvement and quality systems development.
- Deputise for the Service Manager (Strategic Scrutiny) and undertake such other duties as may be required by the Chief Executive or Executive Directors.

People Management

- Provide advice, guidance, and support to Senior Managers in the Care Inspectorate and externally to Scottish Government colleagues and partner scrutiny bodies to inform policy development.
- Promote diversity and equality of opportunity, ensuring that these principles are upheld across all areas of service delivery.
- Carry out your duties in accordance with our Health and Safety policies, procedures, guidance, practices and legislative requirements, taking reasonable care for your safety and that of others who may be affected by what you do or fail to do while at work.

Relationship Management

- Share appropriate information with Care Inspectorate colleagues and partner scrutiny bodies to ensure that scrutiny and improvement activities are risk-based, targeted and proportionate.
- Ensure productive and smooth working arrangements and protocols between staff delivering strategic inspection activity in respect of the range of services for children and young people, adults, protection and justice and all other Care Inspectorate employees.
- Promote the principles of partnership working throughout the organisation and in all working practices.
- Develop and maintain productive and effective working relationships with a range of appropriate external stakeholders and relevant key policy contacts within national bodies, Scottish Government, local authorities and health boards, together with relevant, designated regulatory and quality assurance bodies and with other statutory agencies with responsibilities for service delivery and commissioning.
- Represent the Care Inspectorate on the Local Authority Networks (LANs) as part of the Shared Risk Assessment (SRA) process and act as the Care Inspectorate link to Local Authorities/Community Planning Partnerships/Integration Authorities.
- Represent the Care Inspectorate as required on a wide range of internal and external groups and at external conferences and events.
- Contribute to the continuous development of the Care Inspectorate and manage change effectively and creatively.
- At all interfaces be proactive in raising public awareness of the work of the Care Inspectorate in a positive manner, demonstrating a commitment to the Care Inspectorate's aims, vision and values and to the overall objective of improving care in Scotland.
- In conjunction with Service Manager (Strategic Scrutiny), contribute to national scrutiny planning and specifically to Care Inspectorate role in sharing information and intelligence in local area networks.

Other Duties

Strategic inspectors conduct scrutiny and improvement activities across the country therefore this job requires substantial travel with regular periods staying away from home and, at times, unsocial hours.

This job description is a broad picture of the post at the date of preparation. It is not an exhaustive list of all possible duties and it is recognised that jobs change and evolve over time. Consequently, the post holder will be required to carry out any other duties to the equivalent level that are necessary to fulfil the purpose of the job, and to respond positively to changing business needs.