

Recorded delivery

Lincluden After School Group
North West Resource Centre
College Drive
Lincluden
Dumfries
DG2 0BX

7 October 2016
2016351080
CS2003013475

Dear Madam/Sir

IMPROVEMENT NOTICE
SECTION 62 PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010 (“the Act”)

Social Care and Social Work Improvement Scotland (hereinafter referred to as “the Care Inspectorate”) has concluded that Lincluden After School Group, North West Resource Centre, College Drive, Lincluden, Dumfries, DG2 0BX is not operating in accordance with the requirements of Regulations made under the Act. The Care Inspectorate hereby gives you notice that unless there is a significant improvement in provision of the service, it intends to make a proposal to cancel your registration in terms of section 64 of the Act. The nature of the improvements to be made, and the period within which they must be made, are specified below.

Improvement

1. By 24 October, you must ensure children’s individual care needs are met at all times. To do this you must at least:
 - (a) Review the staffing arrangements to ensure that in the absence of the manager, there is a person who can take responsibility for the overall management of the service. This person must be competent, qualified and skilled and;
 - (b) ensure that there are sufficient qualified, competent and knowledgeable staff working in the service to meet the needs of all children at all times

This is in order to comply with regulations 7-(1) and 7-(2)-(c), 15-(a) and 4-(1)-(a) of The Social Care and Social Work Improvement Scotland (Requirements for Care Services) Regulations 2011, SSI 2011/210.

2. By 7 November, you must provide a service that ensures children’s privacy and dignity at all times. To do this you must at least:
 - (a) Develop and implement an action plan that sets out the actions to be put in place;

- (b) Consider the training needs of staff to ensure they meet children's individual needs and;
- (c) Evaluate staff understanding of identified training needs and;
- (d) By 24 October, you must ensure the arrangements for changing children are reviewed to ensure privacy and dignity is maintained at all times

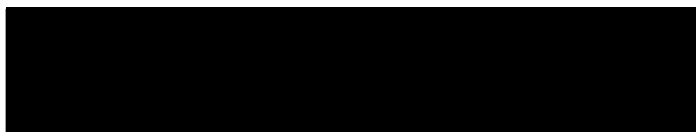
This is in order to comply with regulation 4-1-(a) and 4-1- (b), 7-(1) and 7-(2)-(c), 15-(a) and; 15-(b)-(i) and (ii) of The Social Care and Social Work Improvement Scotland (Requirements for Care Services) Regulations 2011, SSI 2011/210.

Please note that where more than one improvement is specified, failure to demonstrate compliance with any one of the improvements within the required timescale may result in us proceeding to make a proposal to cancel registration.

A copy of this notice has been sent to the local authority within whose area the service is provided as required by section 62(2) of the Act.

Please contact me if you would like to discuss this notice, or if there is anything in the notice you do not understand.

Yours faithfully



Audrey Donnan
Team Manager
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Email: Audrey.donnan@careinspectorate.com

cc: Local Authority
Dumfries and Galloway Council, English Street, Dumfries DG1 2DD