

Inspection report

Kidzcare @ Canaan Campus Day Care of Children

Royal Blind School
Canaan Lane
Morningside
Edinburgh EH10 4SG

Inspected by: Marilyn Simpson
(Care Commission Officer)

Type of inspection: Unannounced

Inspection completed on: 8 August 2007

Service Number

CS2004073121

Service name

Kidzcare @ Canaan Campus

Service addressRoyal Blind School
Canaan Lane
Morningside
Edinburgh EH10 4SG**Provider Number**

SP2003002918

Provider Name

Kidzcare Ltd

Inspected ByMarilyn Simpson
Care Commission Officer**Inspection Type**

Unannounced

Inspection Completed

8 August 2007

Period since last inspection

12 months

Local Office AddressSouth East Region
Stuart House
Eskmills
Musselburgh
EH21 7PB

Introduction

Kidzcare @ Canaan Campus was registered with the Care Commission in October 2004. It is registered to care for 40 children during school holidays.

The service provides a day care service for children and young people with a learning disability and associated complex medical needs. The playscheme ran this year for 4 weeks during the school summer holidays.

Kidzcare @ Canaan Campus playscheme is held within the buildings of the Royal Blind School in the South West area of Edinburgh with easy access to a busy residential and shopping area.

The playscheme has access to sufficient transport to enable frequent trips for the children and young people on a daily basis.

Basis of Report

This report was written following an unannounced visit on 8th August 2007.

The service had submitted an annual return prior to the inspection visit.

One parent/carer questionnaire was received prior to the inspection visit. Five more questionnaires were received following the inspection visit.

This service was inspected after a Regulation Support Assessment (RSA) was carried out to determine the intensity of inspection necessary. The RSA is an assessment undertaken by the Care Commission Officer (CCO) which considers: complaints activity, changes in the provision of the service, nature of notifications made to the Care Commission by the service (such as absence of a manager) and action taken upon requirements. The CCO will also have considered how the service responded to situations and issues as part of the RSA.

This assessment resulted in this service receiving a medium RSA score so a medium intensity inspection was required as a result. The inspection was then based upon the relevant Inspection Focus Areas and associated National Care Standards for the particular service type and follow up on any recommendations and requirements from previous inspections, complaints or other regulatory activity.

Marilyn Simpson, Care Commission Officer, conducted this inspection visit.

During the inspection visit, evidence was gathered from a number of sources. A review of the range of policies, procedures, records and other documentation, including the following:

- Records of the children
- Attendance Register
- Activity Plans
- Child protection policy
- Infection control policy
- Medication policy and records
- Accident/Incident records

Discussion with the manager and staff.

The Care Commission Officer observed staff's practices, premises, toys and equipment available.

The Care Commission Officer took all of the above into account and reported on the following Inspection Focus Areas (IFA's):

Child Protection
Infection Control
Active Play

and associated National Care Standards for Early Education and Childcare up to the age of 16 for 2007/2008:

Standard 2: A safe environment
Standard 3: Health and well-being
Standard 5: Quality of experience
Standard 10: Involving other services
Standard 12: Confidence in staff

and the Regulation of Care (Scotland) Act 2001 and its associated regulations.

The Fire (Scotland) Act 2005 introduced new regulatory arrangements in respect of fire safety, on 1 October 2006. In terms of those arrangements, responsibility for enforcing the statutory provisions in relation to fire safety now lies with the Fire and Rescue service for the area in which a care service is located. Accordingly, the Care Commission will no longer report on matters of fire safety as part of its regulatory function, but, where significant fire safety issues become apparent, will alert the relevant Fire and Rescue service to their existence in order that it may act as it considers appropriate. Further advice on your responsibilities is available at www.infoscotland.com/firelaw

Action taken on requirements in last Inspection Report

There was one requirements made in the last inspection report:

It is a requirement that the provider must ensure that all staff receive training in the use of CALM restraint techniques and continue to be re-accredited.

This is to comply with:

SSI 114/2002 Regulation 13 (c)(i) - a requirement to ensure that persons employed in the provision of the care service receive training appropriate to the work they are to perform.

At this inspection visit it was found that the above requirement had not been fully met and is included in the requirement 1 of this inspection report.

Comments on Self-Evaluation

A self-evalutaion was not received from this service.

View of Service Users

Although no views were obtained from the children/young people, on the day of the

inspection they all appeared contented and secure in their environment.

View of Carers

Six parent/carer questionnaires were received and one questionnaire commented that they were unaware of the service's child protection policy. This issue has been addressed under standard 3 of this inspection report. Five questionnaires commented that they were very happy with the quality of the service provided.

Regulations / Principles

Regulation :

Strengths

Areas for Development

National Care Standards

National Care Standard Number 2: Early Education and Childcare up to the age of 16 - A Safe Environment

Strengths

This report does not include comments on all of the elements of this standard, only those relating to the inspection focus areas and associated regulations.

The premises utilised by Kidzcare@Caanan Campus in Royal Blind School were suitably heated, ventilated and in a good state of repair. Space within the premises was effectively used and was suitable for wheelchair access. Children/young people accessed individual classrooms, soft play area and they also had an opportunity to experience energetic activities indoors in a large room and outdoors in the school's play areas.

The toilet areas within the school were in a good state of repair and there was provision made for the personal care needs of the children/young people and for hand washing. Staff/volunteers described an effective procedure for the personal care needs of the children/young people that included the use of non seamed synthetic gloves.

On the day of the inspection visit toys and equipment used by the children/young people were clean and in a good state of repair and were supplied by Kidzcare.

There was an infection control policy in place that included the management of ill children.

The service had in place risk assessments for the premises, all outings and for the transportation of the children/young people to the service.

Areas for Development

The Care Commission Officer identified the following areas for development:

Although the organisation had in place an infection control policy it did not refer specifically to procedures for the personal care needs of the children/young people. (see Recommendation 1)

Although there were protective aprons available staff did not always wear these aprons whilst

changing the children/young people's pads. (see Recommendation 2)

National Care Standard Number 3: Early Education and Childcare up to the age of 16 - Health and Wellbeing

Strengths

There were opportunities for children/young people of all ages to participate in active and energetic play both indoors and on outings.

Staff were informed of the children/young people's specific needs and likes/dislikes through personal profiles. They also made two visits to the children/young people at school or at home prior to the playscheme beginning. Communication between staff and parents/carers was via daily diaries for the children/young people. Parents/carers who collected their child also had a verbal daily update from staff. Parents/carers were further informed of activities in a newsletter prior to the commencement of the playscheme.

Parents/carers were encouraged to provide appropriate clothing and accessories for their children to participate in activities.

The service had in place a suitable policy on child protection. On the day of the inspection visit staff demonstrated an awareness of their responsibilities in respect of the protection and safety of the children in their care. New staff had received child protection training prior to the beginning of the playscheme. Some staff had previously received training through Kidzcare and other organisations.

The children/young people's packed lunches were provided by the parents/carers and their requirements for eating, drinking and diet were documented in their profiles.

The children/young people had medical care plans in place and the service had a robust method for the storage, recording and administration of medication. Two nurses were on site at all times and available when children/young people were on outings. Parental permission was obtained regarding medication to be administered. The service had in place a medication policy which was shared with staff.

Areas for Development

The Care Commission Officer identified the following areas for development:

The organisation should ensure that a copy of the current Area Child Protection Committee Child Protection guidelines is available in the service. (see Recommendation 3)

Although child protection incidents were recorded, the manager should record the outcome of such incidents. (see Recommendation 4)

Parents/carers identified that they were unaware of the service's child protection policy. The service should provide parents/carers with a statement of their responsibilities in respect of the protection and safety of the children/young people in their care. (see Recommendation 5)

Although staff were skilled at providing gastric feeds, the organisation should develop a

procedure and training for staff on non oral feeding. (see Recommendation 6)

Although there was a behaviour policy in place this did not reflect specific procedures for the children/young people who attend this service. The organisation must develop a care and control procedure that would be specific to this service and would take account of recognised methods of restraint or pro-active responses to managing difficult behaviour. Staff should also receive training in specific methods of managing difficult behaviour prior to the playscheme commencing. (see Requirement 1)

The organisation should ensure that all staff have regular updated training in child protection.

National Care Standard Number 5: Early Education and Childcare up to the age of 16 - Quality of Experience

Strengths

This report does not include comments on all of the elements of this standard only those relating to the inspection focus areas.

On the day of the inspection visit staff were observed to interact effectively with the children/young people and used a variety of signing methods to further enhance communication. Appropriate encouragement, praise and re-assurance was given.

A programme of activities for the playscheme was developed that included an element of active and energetic play and took account of the children/young people's likes/dislikes.

Staff in each classroom verbally planned daily activities that were flexible and were appropriate to the age and ability of the children/young people attending and took account of each child's/young person's needs throughout the session, i.e. if a child was tired an activity would be provided so that the child/young person did not further exert themselves.

There was evidence that the range of activities and resources encouraged regular fresh air and active and energetic play with visits to Scotland Yard playground, Forth Road Bridge and Museum of Scotland.

Staff were observed to sensitively encourage and support the children/young people in all activities so that they could fully participate.

Areas for Development

The Care Commission Officer identified the following area for development:

To further evidence activities staff should record plans for classroom activities and evaluate these plans to inform future plans. (see Recommendation 7)

National Care Standard Number 10: Early Education and Childcare up to the age of 16 - Involving other Services

Strengths

This report does not include comments on all of the elements of this standard only those relating to the inspection focus areas.

The manager stated that they liaise with social workers and teachers of the children/young people who attend the playscheme.

As part of a large organisation the manager and staff had an opportunity to link in with other Kidzcare services.

Areas for Development

The Care Commission Officer identified the following area for development:

In line with the organisation's child protection policy, staff should involve the relevant authority when child protection concerns are identified. (see Recommendation 8)

National Care Standard Number 12: Early Education and Childcare up to the age of 16 - Confidence in Staff

Strengths

This report does not include comments on all of the elements of this standard, only those relating to the inspection focus areas and associated regulations.

In the previous inspection report three recommendations were made in respect of a record of formal training, staff roles and responsibilities and evidence of staff appraisals for promoted staff. A letter from the organisation on 20th January 2007 confirmed that these recommendations had been met.

There was a learning and development policy in place that reflected staff's training needs, Staff had an opportunity to access statutory and non statutory training that included first aid and handling and moving.

The manager advised that she had recently registered with Scottish Social Services Council (SSSC)

The required staff/child ratios were in place at the time of inspection.

The service's Certificate of Registration and a copy of the current public liability insurance was prominently displayed.

Areas for Development

At the inspection visit the manager identified the need for staff training on the management of epilepsy.

The Care Commission supports this area for development.

Enforcement

There has been no enforcement action taken against this service.

Other Information

There was no other additional information.

Requirements

1. A procedure must be developed in respect of managing difficult behaviour of the children/young people who attend this service. Staff must be trained appropriately to implement this procedure.

This is in order to comply with:

SSi 2002/114 Regulation 4 (1) (a) - a requirement to make proper provision for the health and welfare of service users.

Timescale for implementation: Prior to the commencement of the next playscheme.

Recommendations

1. It is recommended that the organisation includes in the service's Infection Control policy procedures for the personal care needs of the children/young people and this procedure should be shared with staff. National Care Standards for Early Education and Childcare up to the age of 16, Standard 2: A Safe Environment.

2. It is recommended that all staff should wear protective aprons when changing nappies/pads. National Care Standards for Early Education and Childcare up to the age of 16, Standard 2: A Safe Environment.

3. It is recommended that the outcome of child protection incidents are recorded in the incident record. National Care Standards for Early Education and Childcare up to the age of 16, Standard 3: Health and Wellbeing.

4. It is recommended that the service informs parents/carers of the organisation's child protection policy. National Care Standards for Early Education and Childcare up to the age of 16, Standard 3: Health and Wellbeing.

5. It is recommended that the service develops a procedure and training for staff in non oral feeding. National Care Standards for Early Education and Childcare up to the age of 16, Standard 3: Health and Wellbeing.

6. It is recommended that classroom activity plans are recorded and evaluations are made to inform future plans. National Care Standard for Early Education and Childcare up to the age of 16, Standard 5: Quality of Experience.

7. It is recommended that the organisation ensures that the relevant authorities are involved when child protection concerns are identified. National Care Standards for Early Education and Childcare up to the age of 16, Standard 10: Involving other Services.

Marilyn Simpson

Care Commission Officer